



**Application Form for Special Subsidy**  
**for Foreign Domestic Helpers Employed at Wang Fuk Court, Tai Po**

<b>Personal Particulars of Applicant</b>			
Full Name (must be identical to the name on identity document)	Mr	Ms	
HKID Card Number		Nationality	
Telephone Number		Email Address (if any)	
Employment Address at Wang Fuk Court	Flat:	Floor:	House:
Correspondence Address			
Name of Employer		Contact Number	

- (1) I hereby declare that all the information provided is true and correct. I understand that wilfully or recklessly making a false statement or concealment in this application form is a criminal offence and may be prosecuted.
- (2) I have read the “Personal Information Collection Statement” and understood its content, and I agree that the Labour Department can handle and use the personal data provided in connection with the application for subsidy.
- (3) I agree that the Labour Department can make enquiries with and obtain my personal data and information from relevant government departments, consulates-general, statutory bodies and/or other organisations.
- (4) I agree to submit the information as required by the Labour Department and for the purpose of processing and vetting the application. The Labour Department has the right to refer the case to other divisions of the Labour Department, other relevant government departments/statutory bodies and/or enforcement authorities for follow-up action.

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Points to note for Applicants**

1. Applicants must be a foreign domestic helper with a **valid employment contract with working address at Wang Fuk Court in Tai Po as of 26 November 2025**.
2. Applicants will be requested to submit further supporting documents such as employment contract, visa, etc. where necessary.
3. Applicants should provide a valid telephone number for contact purpose.
4. Applicants should register once only.
5. Please submit the completed form with a copy of your Hong Kong Identity Card to the Labour Department via the following channels:
  - (a) through the social worker of the “One Social Worker per Household”;
  - (b) by fax to 3101 0604;
  - (c) by email to fdh-subsidy@labour.gov.hk; or
  - (d) by hand or by post to:

Foreign Domestic Helpers Division of the Labour Department  
16/F, One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon  
Office Hours: Monday to Friday, 9:00 a.m. to 6:15 p.m.
6. If there is any inconsistency or ambiguity between the English version and other language versions of this application form, the English version shall prevail.

## **Personal Information Collection Statement**

### Purpose of Collection

The personal data you provided to the Labour Department will be used for matters related to processing your application for subsidy and its related purposes. The provision of personal data is voluntary. If you do not provide sufficient information, the Labour Department may not be able to process your application.

### Classes of Transferees

The Labour Department may transfer your personal data to other relevant government departments / organisations in Hong Kong for scrutinising applicants' eligibilities and information provided by the applicants, provision of relevant support services, administration and publicity, conduct of survey and study, and handling other related matters.

### Access to Personal Data / Enquiry

You have the right of access and correction in respect of your personal data provided in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486). If you would like to do so, please contact Foreign Domestic Helpers Division of the Labour Department (Address: 16/F, One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).